



APPLICATION FOR EMPLOYMENT



Personal Details :

Forenames:	<input type="text"/>	Home Location:	<input type="text"/>
Surname:	<input type="text"/>	Position Applied for:	<input type="text"/>
Title:	<input type="text"/>	Previous surname (if any):	<input type="text"/>
Address:	<input type="text"/>		
	Postcode:	<input type="text"/>	
Home Tel:	<input type="text"/>	Mobile Tel:	<input type="text"/>
Email:	<input type="text"/>		

References :

Please give names and contact details of two work related referees, one of whom should be your current employer, or if presently unemployed or self-employed, your last employer.

Name:	<input type="text"/>	Name:	<input type="text"/>
Position:	<input type="text"/>	Position:	<input type="text"/>
Address:	<input type="text"/>	Address:	<input type="text"/>
Tel:	<input type="text"/>	Tel:	<input type="text"/>
Email:	<input type="text"/>	Email:	<input type="text"/>

May we contact the above prior to interview? Y / N May we contact the above prior to interview? Y / N

Why are you considering leaving your present employment?:

Notice period required from Current Employer:

If not currently employed, please give a brief outline of your current situation:
 (e.g. studying, volunteering, caring for a family member)

Previous Employment :

Starting with the most recent, please give details of your experience history since leaving school. Any gaps in employment should be explained in the further information section. Please include any voluntary & unpaid positions (e.g. school governor).

Name and Address of Employer	From (mth/yr)	To (mth/yr)	Position held and brief summary of responsibilities	Reason for leaving
Current:				Current Salary:

About You :

Why do you feel that you are the best applicant for this role?

Please give details of other qualifications/skills or achievements (inside or outside work) that you believe are relevant to this applications (e.g. health & safety certificates, first aid, foreign languages, computer skills etc)

Do you have a full current driving licence? Yes No

Is there any reason, legal or otherwise why you should not be employed in a position of trust and / or work with vulnerable adults?

No Yes If 'Yes' please explain:

Education & Qualifications :

Please give details of education and any recognised qualifications gained, including any relevant qualifications required for the job you are applying for.

Name & address of School/College/University/Training Provider	Results obtained	From	To

Disclosure :

By virtue of the rehabilitation of offenders act 1974 exemptions/amendments order 1986, the provisions of section 4.2 do not apply to any employment which is concerned with the provision of healthcare services and where employee may have access to persons of receipt of such services in the course of their normal duties. Your answer to the following question should therefore include 'spent' convictions.

Have you ever been convicted of a criminal offence in the UK or overseas? Yes No

Are you currently the subject of a police investigation, or prosecution, in the UK or overseas? Yes No

If yes, to either of the above, please enclose details in a sealed envelope marked 'CONFIDENTIAL'

Asylum & Immigration Act :

All employment is subject to original documentary proof of your rights to work in the UK

Please give your National Insurance Number:

If you do not have a National Insurance Number, are you subject to any legal restrictions with regard to your employment in the UK?

Yes No

If 'yes' please explain:

Do you need a permit to take up work in the UK?

Yes No

If 'yes' please explain:

Please note that you will be required to bring original documentation proof of your right to work in the UK if invited for an interview.

Data Protection :

Information given on, and in support of this application, will be controlled under the Data Protection Act, and will be used for the purposes of recruitment within The Franklyn Group Ltd. If your application is unsuccessful this document will be destroyed and The Franklyn Group Ltd will not keep a record of your personal details. Should your application be successful, the information will then be used for employee record and payroll purposes.

Please tick to confirm acceptance

Declaration :

I declare that to the best of my knowledge the above information, and that submitted in any accompanying documents, is correct. I am willing for representatives of The Franklyn Group Ltd to make enquiries to confirm such matters as qualifications, experience and dates of employment, and for the release by other people or organisations of such information as necessary to The Franklyn Group Ltd for that purpose. I understand that any false or misleading information provided may result in my dismissal if I am appointed.

Signed:

Date: